

Workflow and information for reviewers

1. Go to <https://openreview.net/>
 - a. Login (or create an account)
 - b. Open the **ACM SIGIR Badging** venue
 - c. Click on the **Reviewer Console** link

ACM SIGIR Badging

ACM - Special Interests Group on Information Retrieval

🌐 Global 📅 Continuous process 🌐 <http://sigir.org/> ✉ pc@sigir.org

Write author instructions here...

Add: **ACM SIGIR Badging Submission**

Your Consoles All Submissions Recent Activity

Reviewer Console

2. New assigned papers will be seen in the “Reviewers Console”

Reviewers Console

This page provides information and status updates for the ACM Badging. It will be regularly updated as the conference progresses, so please check back frequently.

Assigned Papers	Reviewer Tasks	
#	Paper Summary	Your Ratings
22	Example paper to review 20200115 Show details	Submit Official Review
24	Badging Test	Your Ratings

3. Click “Submit Official Review” to submit a new review including awarded badges

New Official Review

* denotes a required field

*** Title**
Brief summary of your review.

*** Awarded Badges**

Comment
Your review comment.

Readers everyone

*** Signatures** Reviewer One

Possible points to address (this list is not exhaustive but can act as inspiration):

- Is the resource available to the reviewer at the time review?
- Are there discrepancies between what is described and what is available?
- Is the resource well documented? What level of expertise do you expect is required to make use of the resource?
- Are there tutorials or examples? Do they resemble actual uses or are they toy examples?
- If the resource is data, are appropriate tools provided for loading that data?
- If the resource is data, are the provenance (source, pre-processing, cleaning, aggregation) stages clearly documented?

Note: both authors and reviewers can leave comments on a review. We encourage the use of public comments to interact (e.g., for reviewers to ask explanations on how to use something or ask to fix minor issues).